GILA COUNTY DEPARTMENTAL REQUEST TO ADVERTISE FOR BIDS

All departments procuring purchases in excess of \$50,000 that requires advertising for bids must follow the Procurement Procedures and must complete Item "I" of this form prior to such purchase. The requesting department is responsible for writing necessary specifications and routing them, including this form and completed Bid Request Form to the Purchasing Department. This Form must be completed and have a copy of the specifications attached before routing begins. All Requests and Specifications will be in accordance with the Arizona Revised Statutes and the latest version of the Gila County Purchasing Policy and Procedures.

IS THIS A REQUEST FOR Check one					REQUEST NUMBER			
Bids X Proposals						040615		
	Qualifications _					(For Procurement U	se Only)	
I. DESCRIPTION: List item(s) to be purchased, purpose, specific summary, estimated cost and funding source.								
FUNDING	UNDING PROJECTS: _			PAVE15_Colcord				
Fund		341 Program_	526	Location	000	Account	4500.70	
Estimated Cost \$ 208,000.00 INTENT To pave an unpaved portion of Colcord Road to improve dust control and provide better road conditions.								
Signed: Date 4/20/15 Elected Official or Department Head								
II. DEPARTMENTAL INFORMATION ONLY: Action Dates								
DATE	Department Receipt	3/25/2015	/2015		Placed on Agenda		4/20/2015	
	Presented to Board	5/5/2015		Approved to Call Paper Name To Bid Award Date Pre-Bid Meeting Date				
	Delivered to Paper	5/6/2015				Arizona Silver Belt		
	Advertised From	5/13/2015				5/20/2015		
	Closing Date Awarded To	6/12/2015				7/7/2015	7/7/2015	
	Awarded 10 Pre-Bid Meetil		is pare .					
III. OTHER APPROVAL: Only as necessary								
Departmen	t Name:							
Department Head Signature						Date		
Departmen	t Name:							
Department Head Signature						Date		
IV. APPRO	VED							
Finance Director Signature						Date		